

NAME OF SCHOOL: _____

For School Year: _____ - _____

SAFE ENVIRONMENT CONTACT: _____

CONTACT PHONE #: _____

Notes: Safe Environment training must be offered annually by every parish and every school of the diocese. (This requirement may be met by combining with another location.) Follow-up is required for any child enrolled in Catholic school or parish programs who did not formally opt-out but was not trained.

Children by Grade:	Total Enrolled in Catholic School	Safe-Environment Trained	Opted Out of Safe Environment Training* (opt-out form signed by parent/guardian on file at school)	Difference (Enrollment minus trained students minus formal opt-outs)-- Explain on p. 2
Pre-K(informational; not required)				
Kindergarten				
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				
Grade 7				
Grade 8				
subtotal K-8				
Grade 9				
Grade 10				
Grade 11				
Grade 12				
subtotal gr. 9-12				
TOTALS				

* Need documentation from parents for students who opt-out of Safe Environment training. See p. 2 for details.

Safe Environment Training Materials Used: _____

Date(s) of training: _____

Indicate steps, if any, taken to educate minors in your parish enrolled neither in Catholic school nor in parish faith formation.

Follow-up is required for any child who did not formally opt-out but was not trained.--Attach list if necessary.

Examples would be: (A) Child unable to attend training when given. Training scheduled for this child when--indicate date.

(B) Child trained by other source this year (e.g. public school). Identify training used.

Follow-Up: Child's Name

Child's Grade

Details of Plan for Training

Keep a copy of this form for your records. Send a copy to Safe Environment Office upon completion of training.