

Parish Safe Environment Children's Training Summary Form

For reporting the number of children trained, opted out, or needing follow-up for Safe Environment education. Please Note: Safe Environment training must be offered annually by every parish and every school of the diocese.

Parish Information

Parish Name: _____

School Year: 20___ / 20___

Safe Environment Contact Name: _____

Contact Phone: _____

Date(s) of Training Held: _____

Training Materials Used:

Table Instructions: Please exclude all children enrolled in the Catholic Schools in the information below.

Enter the total number of children per grade who are enrolled in parish programs. Then indicate how many opted out (with a signed form), how many were trained, and the remaining difference.

*Follow up is required for any child who was not trained and not opted out.

Children by Grade:	Total children Enrolled in Parish Faith Formation / Youth Ministry.	Number of children opted out (signed form on record)	Children that are Safe-Environment Trained	Difference (Not Trained / Not Opted Out)
Kindergarten				
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				
Grade 7				
Grade 8				
subtotal K-8				
Grade 9				
Grade 10				
Grade 11				
Grade 12				
subtotal gr. 9-12				
TOTALS				

Children Needing Follow-Up

List any child who was not trained and did not submit an opt-out form. Include the child's name, grade, and one of the following:

- Rescheduled training date
- Alternate training source (e.g., public school program)
- Plan to complete training

(Attach list if necessary)

Follow-Up: Child's Name	Grade	<u>Details of Plan for Training</u>

Outreach to Unenrolled Children

What steps, if any, is the parish taking to educate minors who are not enrolled in Catholic Schools and not attending Faith Formation?

Submission Checklist

- I have excluded Catholic School children
- I have listed and/or attached any child needing follow-up
- I have kept a copy for parish records
- I have sent a copy to the Safe Environment Office
- I have provided a copy to the pastor for annual reporting