

## **Diocesan Director of Stewardship and Executive Director of Catholic Foundation of East Tennessee**

The Diocese of Knoxville has an immediate opening for the Director of Stewardship and Executive Director of Catholic Foundation of East Tennessee. The purpose of this position is to promote stewardship as a way of life, advancing charitable giving to the Diocese and its parishes, schools, and ministries, through the Annual Bishop's Appeal, Diocesan foundations, parish offertory, planned giving, major gifts and capital fundraising efforts.

Qualified candidates must possess a bachelor's degree in fund development, communication, business or a related field; demonstrated ability to produce and deliver annual fund, planned giving and stewardship strategies and results, demonstrated success with major gift solicitations, demonstrated ability to articulate the philosophy and objectives of the Catholic Church including the theology of stewardship; excellent written and verbal communication skills; demonstrated supervisory and managerial skills. A comprehensive benefits package is offered. [Click Here](#) for the full description.

To apply, please submit your resume and cover letter to Jennifer Mills at [jmills@dioknox.org](mailto:jmills@dioknox.org).