Diocese of Owensboro - Director of Archives

The Diocese of Owensboro has a job opportunity for a Director of Archives, located in Owensboro, KY. The Diocese encompasses 78 parishes and 17 schools in western Kentucky.

**Position Summary:** The Director of Archives collects, preserves, and makes available the permanent and official records of the Diocese of Owensboro and the Ursuline Community of Mount Saint Joseph, its people, institutions, and associations. The Archivist documents the historical richness, development, and the spiritual, temporal and business affairs of the Catholic Church of western Kentucky.

**Qualifications:** Require Bachelor’s degree in Archival Management or Library Science, History, Information Sciences or related field; Prefer Certified Archivist or Masters in Library Sciences or History; At least three years’ experience in processing archival materials and records; Commitment to the mission of the Catholic Church, and the ability to successfully complete a criminal history and background check.

**Contact Details:** The Diocese of Owensboro is an equal opportunity employer that provides a wide range of benefits. All interested applicants may submit a resume and cover letter to: Diocese.HR@pastoral.org. Applications will be accepted until position is filled.