

Holy Spirit Parish in Bowling Green, KY – Director of Catechetical Formation

Holy Spirit parish located in Bowling Green, KY has a full-time job opportunity for a **Director of Catechetical Formation**, working under the supervision of the pastor.

Position Summary: The Director of Catechetical Formation shares responsibility for the daily care of the faithful, with special emphasis on the faith formation of children in grades pre-K through 6th grade and overseeing the RCIA process. Rooted and centered in the energy and power of Jesus' call to discipleship, the Director of Catechetical Formation is blessed with a deep love of the People of God and the Catholic Church. He/she is a person of strong faith, knowledgeable in Church teachings and committed to its mission. The Director of Catechetical Formation promotes Gospel values, growth in holiness, and values collaboration.

Qualification and Duties: A bachelor's degree in Theology, Religious Education, or a related educational field and/or a certificate in ministry or theology from a Catholic institution of higher learning is required; competent in interpersonal and relationship "people" skills; strong proficiency in all programs of Microsoft Office; possess effective planning, management, relationship, and communication skills with the ability to utilize these skills in a pastoral manner; process strong leadership and collaborative group process skills; understand life-long catechesis, the sacramental preparation process within the Roman Catholic Church, ministry to families, lay ministry and evangelization; flexibility and availability to work evening and weekend hours; successfully complete a criminal history and background check.

Contact Details: Holy Spirit parish is an equal opportunity employer that provides a wide range of benefits. A detailed job description is available online at <https://holyspiritcatholic.org/job-opportunities>. All interested applicants may submit a resume and cover letter to: jobs@holyspiritcatholic.org.