

School Food Service Labor Analysis

School Food Authority	Month/Year
School	Name of Person Completing This Form (Print)

I. Determining Meal Equivalent

Meal Equivalents

Breakfast ADP (include adult meals)	X .67 =	
	=	+
Lunch ADP (include adult meals)		
	=	+
After School Snack ADP	X .33 =	
Non-reimbursable food sales average/day (exc. Adult meals)		+
Free lunch Reimbursement + Commodity Value per meal*		

Total Meal Equivalents =

II. Calculating Meals Per Labor Hour

Total Meal Equivalents	÷	Total # Paid Labor Hours	=	Meals per Labor Hour (MPLH)
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III. Productivity Goal

Factors that may affect MPLH as a productivity measure include:

- Size of operation
- Number of serving lines
- Type of services provided
- Scheduling of lunch periods
- Amount of convenience food used

An accepted industry guideline is 14-18 MPLH. If the MPLH figure is inside this range, adjustments are likely not necessary. If 18 or above, productivity is deemed high and meets requirements. If MPLH is below 14, continue to Step IV to determine adjustment needed to labor hours.

IV. Determination of Labor Hours Adjustment

Total Meal Equivalents	=	Total Labor Hours needed per day
Desired MPLH		

Current Paid Labor Hours – Desired Paid Labor Hours = Adjustment needed