

<u>Diocese of Owensboro – Office of Worship</u>

The Diocese of Owensboro has a job opportunity for a *Full-Time Co-Coordinator in the Office of Worship*. This position is located at the McRaith Catholic Center in Owensboro, KY. The Diocese encompasses 78 parishes and 17 schools in western Kentucky.

<u>Position Summary:</u> The Co-Coordinator assists the Liturgy Coordinator and makes recommendations regarding pastoral liturgical matters and implementation of liturgical policies. Serves as a resource for parishes and individuals for formation and training.

Qualifications and Duties: Requires or willing to work toward a BA in Theology, Liturgy or Pastoral studies or equivalent experience and education; Active Practicing Catholic; Advises the Bishop in his role as chief liturgist of the diocese; Creates and oversees liturgical formation and renewal programs for the diocese; Oversees the preparation and coordination of diocesan liturgical celebrations (i.e. Rite of Election, Chrism Mass, ordination); Provides leadership in the formulation of goals and action plans for the Office of Worship and its committees; Provides consultation to parishes for the construction and renovation of worship spaces; A pastoral, prayerful person committed to personal and professional growth; The ability to successfully complete a criminal history and background check.

<u>Contact Details:</u> The Diocese of Owensboro is an equal opportunity employer that provides a wide range of benefits. All interested applicants may submit a resume and cover letter to:

Email – <u>Diocese.hr@pastoral.org</u> Online – <u>www.owensborodiocese.org/human-resources/</u>