

Saint Stephen Cathedral – Pastoral Associate

Saint Stephen Cathedral in Owensboro, KY has a job opportunity for a full-time Pastoral Associate working under the supervision of the Pastor.

Qualifications and Duties:

- Requires BA in Theology/Religious Education or a related educational field and or certificate in ministry or theology from a Catholic institution of higher learning.
- A Practicing Catholic who is a pastoral, prayerful person committed to personal and professional growth.
- Participates in the pastoral care of homebound visitation, nursing home and hospital visitation.
- Provides bereavement support and guidance.
- Competent in communications, interpersonal and relationship “people” skills.
- Computer competent (e.g. Microsoft Office) and Social Media competent.
- Prepare worship services for students and parents.
- Possess planning, management, relationship, and communication skills with the ability to utilize these skills in a pastoral manner.
- Understand life-long catechesis, the catechumenate process, lay ministry and evangelization.
- Directs vacation bible school.
- Organize, schedule and oversee religious education programs for Children.
- Plan, develop and direct the parish sacramental programs.
- Flexibility and availability to work evening and weekend hours.
- Successfully complete a criminal history and background check.

Contact Details:

Saint Stephen Cathedral is an equal opportunity employer that provides a wide range of benefits. All interested applicants may submit a resume and cover letter to:

Email – Fr. John Thomas: John.Thomas@pastoral.org

Online – www.owensborodiocese.org/human-resources/