

DIOCESE OF OWENSBORO

600 Locust Street

Owensboro, KY 42301-2130

WORKERS' COMPENSATION PAYROLL AUDIT

Audit period June 1, 2018 to May 31, 2019

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Number of workers at this location: \_\_\_\_\_  
(for wages reported below; do not include volunteers)

**NEW DEADLINE: This form must be returned to the Office of Administration by June 20, 2019. We have a new deadline to report to Catholic Mutual.** Please enter the gross payroll figures for each classification code for the period June 1, 2018 to May 31, 2019.

Code	Classification	Gross Payroll Amount
8868	Church and/or school professional (ex: Priest, Religious, Pastoral ministers, teachers, substitute teachers, coaches, organist, choir directors, administrative/clerical staff)	\$ _____
9101	Other church and/or school non-professionals (ex: janitors, maintenance workers)	\$ _____
7380	Drivers (ex: school buses, vans, etc.)	\$ _____
8017	Retail (ex: St. Vincent de Paul Stores)	\$ _____
9220	Cemetery employees other than clerical (ex: opening graves, removing and reintering remains, drivers)	\$ _____
8810	Clerical, not involved in Religious Institutions (ex: cemetery, nursing homes, St Vincent de Paul)	\$ _____
8824	Retirement Living Centers (ex: Healthcare workers)	\$ _____
8864	Social Services Organizations (ex: all employees, salespersons and drivers - St. Benedict Shelter & St. Gerard's)	\$ _____
<b>TOTAL</b>		<b>\$ _____</b>

\_\_\_\_\_  
Name, Email Address & Phone # of Preparer

\_\_\_\_\_  
Date

**IMPORTANT: Please provide a current email address, as this form will again be emailed to everyone each year.**

**\*\*The annual Workers' Compensation Audit form must be returned to the Office of Administration no later than June 20, 2019.**

**The form should be returned even if there are no workers or wages to report, just write "nothing to report." THANK YOU!!**